

## **TDHS LIBRARY**

### **BORROWING INFORMATION**

#### **Borrowing**

Kindy to year 7 classes visit the library at least once per week for book exchanges. Borrowing is for one week, however items can be extended by request. Library bags are required for Kindy to Year 3 students and encouraged for other years.

Shelves are divided into age appropriate groups and include, Picture Books, Junior Fiction, Junior Non-fiction, Fiction, Non-fiction, Picture Books for Older Readers and Young Adult. There is a small section of graphic novels for those interested.

Kindy to year 3: One book

Year 4 to Year 6: Two books

Year 7 upwards: Three books

#### **Overdues**

Parents are encouraged to ensure students return their items on time. The longer an overdue is overlooked, the greater the chance of loss. It can also be upsetting for some students when they are unable to borrow with the rest of the class, because they have not returned an item.

#### **Lost/damaged items**

Books that are lost or damaged must be paid for or replaced. Arrangements can be made with the Registrar Kate Wakka to pay by instalments.

Parents are encouraged to contact the library officer for any concerns with borrowing and overdue items.